

# OWLS HEAD

TRANSPORTATION MUSEUM, MAINE

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| <b>Position:</b> Digital Media Intern  | <b>Term:</b> May - August 2019 |
| <b>Reports to:</b> Assistant Curator   | <b>Compensation:</b> \$12/hour |
| <b>Hours &amp; Schedule:</b> 36-40 hrs/wk with commitment to flexibility and a nontraditional schedule, including 6-7 weekends |                                |

The Owls Head Transportation Museum is seeking an energetic and creative individual who is interested in exploring the thrilling world of videography. This unique role primarily focuses on creating audio and video content to serve the promotional and educational goals of the museum. Supervised by the Assistant Curator, this individual will not only learn the basics of creating short films; they will receive the resources and support to independently produce a digital portfolio of projects that mutually advances the curatorial department and their own professional development.

### Responsibilities:

- Work with audio, video and lighting equipment
- Film a variety of subjects, including but not limited to: b-roll at museum events, interviews, promotional auction footage, artifact cameos, etc.
- Assist in scripting and scheduling
- Provide input in the creative process, from storyboarding from post-production
- Work with Adobe Suite in video editing process

### Qualifications:

- In possession or pursuit of a degree/career in video, new media, animation or communications
- Diverse writing and communication skills
- Advanced organizational skills when handling and storing digital assets
- Basic understanding of DSLR cameras and post-production editing software

### General Expectations:

- Ability to work both independently and as part of a team
- Demonstrate a strong work ethic in terms of reliability and integrity
- Ability to work in a fast-paced environment
- In addition to the responsibilities listed above, interns may be included in other tasks related to program enrichment as long as those activities support the development of marketable skills.
- This internship follows a structured supervision schedule and offers the option to be documented for college credits, as requested by the individual.

**To apply, send the following materials to Kathryn Pardo, Operations Manager, by email at [kp@ohm.org](mailto:kp@ohm.org):**

- Current resume
- Contact information for two academic or professional references
- Your most recent academic transcript (unofficial transcripts are acceptable)
- A statement of purpose related to your interest and motivation for learning about videography, new media or a related field