

OWLS HEAD

TRANSPORTATION MUSEUM, MAINE

Position: Automotive Collections Intern	Term: May - August 2019
Reports to: Curator	Compensation: \$12/hour
Hours & Schedule: 36-40 hrs/week (typically Tuesday-Saturday) with commitment to flexibility and a nontraditional schedule that includes occasional evenings and 6-7 full weekends.	

The Owls Head Transportation Museum is seeking an energetic and hardworking individual who is interested in exploring a career in the automotive industry by learning about the role of automotive technology in a museum environment. This internship primarily focuses on supporting the Ground Vehicle Conservator during the museum's event season by helping to prep the ground vehicle collection for operation. The intern will also work with curatorial staff to learn the basics of the history and techniques of our operational collection in order to independently run demonstrations and engage with museum visitors.

Responsibilities:

- Assist with the daily visual care and safety of all ground vehicles on display, including assisting in the daily mechanical and cosmetic requirements of the ground vehicle collection and display areas
- Ensures the organization and cleanliness of shop areas and tools
- Assist with the coordination and demonstration of ground vehicles during regular museum hours and events
- Support staff and volunteers with preparations and vehicle movement for the New England Auto Auction™

General Expectations:

- Ability to work in a fast paced environment, both independently and as part of a team
- Interest and motivation to run artifact demonstrations while engaging museum guests
- Demonstrate a strong work ethic in terms of reliability and integrity
- Help to ensure the welfare and safety of visitors and the security of collections

Qualifications:

- Pursuing an undergraduate degree or career in the automotive field
- Mechanical aptitude and skills
- Attention to detail and ability to perform basic record keeping
- Good public speaking skills and interpersonal abilities
- In addition to the responsibilities listed above, interns may be included in other tasks related to program enrichment as long as those activities support the development of marketable skills.
- This internship follows a structured supervision schedule and offers the option to be documented for college credits, as requested by the individual.

To apply, send the following materials to Kathryn Pardo, Operations Manager by email at kp@ohm.org:

- Current resume
- Contact information for two academic or professional references
- Your most recent academic transcript (unofficial transcripts are acceptable)
- A statement of purpose related to your interest and motivation for learning about automotive restoration, curatorial studies or a related field.